



Building Standards
Approved Certifier



The Scottish
Government

Certification of Construction (Drainage, Heating and Plumbing) Scheme Application to become an Approved Certifier of Construction (ACC/1)

Please complete one form for each ACC

SECTION 1: DETAILS OF APPROVED CERTIFIER OF CONSTRUCTION (ACC)

(If you are a sole trader you can act as both the Approved Body and the Approved Certifier but you must complete a separate application to be registered as an Approved Body).

Full Name of Nominated ACC:				
Grade held: (tick as appropriate)	<input type="checkbox"/>	Advanced Plumber		
	<input type="checkbox"/>	Technician Plumber		
	<input type="checkbox"/>	Heating Engineer		
	<input type="checkbox"/>	Heating Technician		
	<input type="checkbox"/>	Other (Please specify what grade you hold if you have ticked other)		
Do you hold a current SNIJIB Registration Card?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
National Insurance Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address: (for correspondence)				
Postcode:				
Telephone:				
Mobile:				
E-Mail:				

SECTION 2: QUALIFICATIONS AND WORK EXPERIENCE

The Certification of Construction (Drainage, Heating and Plumbing) Scheme operated by SNIPEF requires Approved Certifiers to hold appropriate qualifications (**see Section 5 Declaration**). To certify work in the following designations, ACCs will be required to hold appropriate qualifications and to **submit evidence** that they hold such qualifications with this application.

2.1 Scheme Designation and Qualifications

Scheme Designation	Qualifications Required
1.0 The installation and commissioning of Above Ground Drainage	Approved Certifiers must hold a current Advanced or Technician Plumber SNIJIB Registration card or be eligible to qualify for such a card and hold a current Water Byelaws/Regulations qualification.
1.1 The installation and commissioning of Below Ground Drainage	Approved Certifiers must hold a current Advanced or Technician Plumber SNIJIB Registration card or be eligible to qualify for such a card and hold a current Water Byelaws/Regulations qualification.
2.0 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems. Gas installations up to 70kw	Approved Certifiers must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card and must hold the following qualifications: CCN1 and CEN1 or such other qualifications which may replace these and be registered with the appropriate Gas Safety Registration Scheme.
2.1 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems. Gas installations over 70kw	Approved Certifiers must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card and must hold the following qualifications: COCN1, ICPN1, CIGA1, CORT1, and TPCP1 or such other qualifications which may replace these and be registered with the appropriate Gas Safety Registration Scheme.
2.2 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems. Oil installations up to 45kw	Approved Certifiers must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card and must hold the following qualifications: OFTEC105E, OFTEC600A and either: OFTEC101and/or OFTEC102.
2.3 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems. Solid Fuel installations up to 50kw	Approved Certifiers must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card and must hold the following qualification: HETAS Wet system installer course.
2.4 The installation and commissioning of unvented hot water systems.	Approved Certifiers must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card and hold a current Water Byelaws/Regulations qualification, and hold an appropriate unvented qualification.
<p>2.5 The installation and commissioning of Solar Thermal Panels.</p> <p>2.6 The installation and commissioning of Biomass boilers.</p> <p>2.6 The installation and commissioning of Air Source Heat Pumps.</p> <p>2.7 The installation and commissioning of Ground Source Heat Pumps.</p>	Approved Certifiers must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card, and must either hold an industry approved SVQ Level 3 Certificate in Renewable Technology in the relevant technology or hold a competence based qualification such as a BPEC course or such other qualification(s) which may be approved by the Scheme.
<p>3.0 The installation and commissioning of electrical work in connection with 1.0 to 2.7 inclusive.</p> <p>Except:</p> <p>a) any new electrical circuit to the building;</p> <p>b) any extension or alteration to the building's electrical circuits (other than a single fused outlet connection);</p>	Approved Certifiers must be either: <ul style="list-style-type: none"> • An Approved Certifier of Construction (Electrical Installations to BS7671); or • Must hold a current Advanced or Technician Plumber or Heating Engineer or Heating Technician SNIJIB Registration card or be eligible to qualify for such a card, and must hold the following qualification: SVQ Unit 5 electrical course.

2.2 Work and Supervisory Experience

Please provide details of your current work experience in the box below. In particular you should highlight supervisory work you undertake and also indicate if you carry out any current certification work. E.g. Gas work notification, Water Byelaws etc

<input type="checkbox"/>	Tick here if you currently act in a supervisory capacity within the business.
<input type="checkbox"/>	Tick here if you are responsible for the work of the other operatives including apprentices.
Do you:	
Measure jobs for pricing or quotations?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Set out jobs from plans where necessary?	Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 3: DETAILS OF APPROVED BODY

Company Name:								
Type of Company: (Please tick as appropriate)	Sole Trader	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Limited Company	<input type="checkbox"/>	Other	<input type="checkbox"/>
Contact Name:								
Approved Body Registration Number: (If known)								
Address:								
Post Code								
Office Telephone:								
Fax:								
Mobile:								
E-Mail:								

SECTION 4: FEES

An annual fee of £50 (plus vat) applies to each Approved Certifier and a cheque for this amount made payable to SNIPEF Management Ltd must accompany this application.

Approved Certifiers are also required to attend and complete the undernoted course and your application to become an ACC will not be approved until the course assessment has been passed.

<p>Building Standards Training Course & Assessment.</p> <p>The Scottish Building Standards Course & Assessment will cost: £110 + VAT (If you are a current SNIPEF member) or £150 + VAT for Non SNIPEF members.</p> <p><i>Details of the Course locations and dates will be issued on receipt of your application, accompanying technical qualifications and fee.</i></p>

SECTION 5: DECLARATION AND SELECTION OF SCHEME SCOPE ACTIVITIES

To apply to become an Approved Certifier of Construction under the Building (Scotland) Act 2003 you agree by competing and signing this application that all work carried out under the scheme will undertaken in compliance with the Building (Scotland) Regulations 2004 (as amended). Please tick each scope you wish to certify;

Tick Here	Scheme Designation	Scope of Work Activities Covered
	1.0 The installation and commissioning of: Above Ground Drainage	Includes all pipe-work, pipe protection, appliances, traps and fittings for: <ul style="list-style-type: none"> • waste water (including grey water) installations; • surface water (including rainwater harvesting) installations; up to connection with below ground drainage.
	1.1 The installation and commissioning of: Below Ground Drainage	A) Gravity Systems: Includes all pipe-work, pipe protection, connections, access and inspection units and traps, from connection to any above ground drainage to the point of connection to any: <ul style="list-style-type: none"> • disconnecting manhole within the property curtilage; • vested public drain or sewer; • private waste-water treatment plant (including septic tanks); • soakaway; • sustainable urban drainage system (SUDS). B) Pump Systems: Includes all connection, pipe protection and discharge of waste-water to point of connection to underground gravity system. C) Soakaway: Limited to a soakaway installation serving a single dwelling
	2.0 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems: Gas installations up to 70kw	Includes the installation of gas fired combustion appliances (up to 70kw), all associated pipework, controls, hearths, flues, ventilation, hot and cold water storage vessels and unvented storage systems. Includes fuel storage with associated pipe-work connections and safety controls.
	2.1 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems: Gas installations over 70kw	Includes the installation of gas fired combustion appliances (Over 70kw), all associated pipework, controls, hearths, flues, ventilation, hot and cold water storage vessels and unvented storage systems. Includes fuel storage with associated pipe-work connections and safety controls.
	2.2 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems: Oil installations up to 45kw	Includes the installation of oil combustion appliances (Up to 45kw), all associated pipework, controls, hearths, flues, ventilation, hot and cold water storage vessels and unvented storage systems. Includes fuel storage with associated pipe-work connections and safety controls.
	2.3 The installation and commissioning of Fixed combustion appliances and or heating or hot water systems: Solid Fuel installations up to 50kw	Includes the installation of solid fuel combustion appliances (Up to 50kw), all associated pipework, controls, hearths, flues, ventilation, hot and cold water storage vessels and unvented storage systems. Includes fuel storage with associated pipe-work connections and safety controls.
	2.4 The installation and commissioning of: Unvented hot water systems.	Includes the installation of Unvented Units, all associated pipework, safety controls and hot and cold water storage vessels.

	2.5 The installation and commissioning of: Solar Thermal Panels.	Includes the installation of solar panels, all associated pipework, controls, hearths, flues, ventilation, hot and cold water storage vessels and unvented storage systems. Includes fuel storage with associated pipe-work connections and safety controls.
	2.6 The installation and commissioning of: Biomass boilers.	Includes the installation of Biomass Boilers, all associated pipework, control systems and ventilation. Associated hot and cold water storage vessels and controls (including unvented systems). Fuel storage tanks and associated pipe-work connections and safety controls.
	2.7 The installation and commissioning of: Air Source Heat Pumps.	Includes the installation of air source heat pumps, all associated pipework, control systems and ventilation. Associated hot and cold water storage vessels and controls (including unvented systems). Fuel storage tanks and associated pipe-work connections and safety controls.
	2.8 The installation and commissioning of: Ground Source Heat Pumps.	Includes the installation of ground source heat pumps, all associated pipework, control systems and ventilation. Associated hot and cold water storage vessels and controls (including unvented systems). Fuel storage tanks and associated pipe-work connections and safety controls.
	3.0 The installation and commissioning of: Electrical work in connection with 1.0 to 2.7 inclusive Except: a) any new electrical circuit to the building; b) any extension or alteration to the building's electrical circuits (other than a single fused outlet connection).	Includes the electrical connections for gas (under and over 70kw, Oil (under 45kw), Solid Fuel (under 50kw) combustion appliances, Solar Panels, Biomass Boilers, Air Source and Ground Source Heat Pumps, control systems, associated hot and cold water storage vessels and controls (including unvented systems). Fuel storage tanks and safety controls.

Please ensure you enclose with this form:

Your registration Fee of £50 + VAT per Approved Certifier (cheques made payable to SNIPEF Management Ltd)
You **must** also supply copies of the relevant qualification certificates for the appropriate scope of work you wish to certify.

Tick	Qualification Required
	JIB Registration Card or evidence of technical qualification
	Water Byelaws/Regulations
	CCN1 and CEN1
	COCN1, ICPN1, CIGA1, CORT1, TPCP1.
	Gas Safe Register membership certificate
	OFTEC105E, OFTEC600A, OFTEC101 OFTEC102
	HETAS Wet system heating installer course
	Unvented
	Solar Hot Water
	Ground Source Heat Pump
	Air Source Heat Pump
	Biomass Boiler
	Unit 5 Electrical

Name:	
Signature:	
Date:	